BOWDON CHURCH SCHOOL

REQUEST FOR AUTHORISED ABSENCE FROM SCHOOL

To be completed and returned to the class teacher.

My Child(ren)…….

Class(es) ……..

I would like to request permission for my child to be absent from school on the following days:-

Start date ……../……/…….Return date ……./……/……. No of Days …….

Reason:

Signed ……Parent/Guardian

✵ Please note the Holiday Absence policy is shown overleaf ✵

✂……

ABSENCE FROM SCHOOL

Permission will/will not be granted for your child/children:-

……Class(es)…….

To be absent from school on ……

Signed …… Classteacher

Signed …… Headteacher

February 2009