

BOWDON C.E. PRIMARY SCHOOL **ADMISSIONS POLICY FOR SEPTEMBER 2010**



Bowdon Church School is a Voluntary Aided School where the Governing Body is the admissions authority. Decisions about admission to the school are made by the school governors, not the Local Education Authority or the headteacher. The governors publish a brochure to help parents to decide on their choice of schools and to give other important information about our school. Please look at this carefully before applying for admission.

As an Anglican Church aided school, RE, collective worship and the whole ethos of the school are based on the teachings of the Church of England.

The following policy has been agreed by the Governing Body for admissions to the school after September 1st 2010 and applies to all classes at the school. The policy is published in the school prospectus and on the website and follows the latest Government legislation regarding admissions.

APPLICATIONS FOR RECEPTION CLASSES IN SEPTEMBER 2010

The Government introduced a new way of allocating places in primary schools from September 2007 and parents applying for their child to join our reception classes in September 2010 **will need to complete two forms if they are applying under criteria 2, 3, 5, 6 & 7.**

The first form is the Trafford Primary/Infant Application Form which is available from the school office and must be received at Trafford by the date published in the Local Authority co-ordinated scheme. This form is used to record parent's preferences and other information that will be used by Trafford to allocate places to children. The school's Planned Admission number is 60.

If you include Bowdon Church School as one of your preferences on this form your child will be added to the list which is sent to the school to be put into rank order using the agreed over-subscription policy. The school will not be told where it has been placed on the preference form and so this information will not be used in deciding the rank order.

The second form is the school's Additional Admissions Information form on which parents can give information that the school will use to put all the applications into the rank order according to the agreed over-subscription policy. This rank order will then be used by Trafford to offer

places at the school. Applications for reception children should be received by the date published in the Local Authority's co-ordinated scheme.

Parents who are not offered a place for their child have the right of appeal to an independent panel. Parents wishing to appeal should write to the Chair of Governors at the school within 21 days from the date of notification of decision. Should an appeal be unsuccessful, the Governing body will not consider further applications from the parents within the same academic year unless there have been significant and material changes in their circumstances.

A waiting list is kept for each year group throughout the academic year. If a school is asked to admit a pupil outside the normal admission round, under the Fair Access Protocol that child has priority over pupils on the waiting list. For Reception places the waiting list is kept until at least the end of the autumn term

If parents are applying for more than one place in any year group (e.g. for twins), subject to government legislation, should only one child be offered a place using the Oversubscription Policy, the governors will always try to offer places to the other children. However, due to infant class size initiatives, this may not be possible in all cases. A random allocation overseen by an independent body will be used to decide which child is offered a place and parents informed of their right of appeal for the other child/ren.

All children with birthdays from 1 September 2005 until August 2006 are eligible to be admitted in September 2010. Parents must contact the headteacher on application before considering deferring their child's application to the school. Bowdon Church School will hold a deferred place in a reception class upto the beginning of the term after the child's fifth birthday and not beyond.

Home address refers to the child's permanent home at the proposed date of admission. 'Home' is defined as where a child wakes up in the morning before attending school. Where a child lives with parents with **equal** shared responsibility, the Governors will use the address of the parent whose residence falls within catchment, (if both residencies are in catchment, the nearest address to school, using property co-ordinates provided through a combination of the Trafford Local Land and Property Gazetteer (BS7666) and Royal Mail Postal Address Information will be used)



Oversubscription Policy



If the school receives more applications than there are places in any yeargroup places will be allocated according to the following selection procedure based on the school aims:

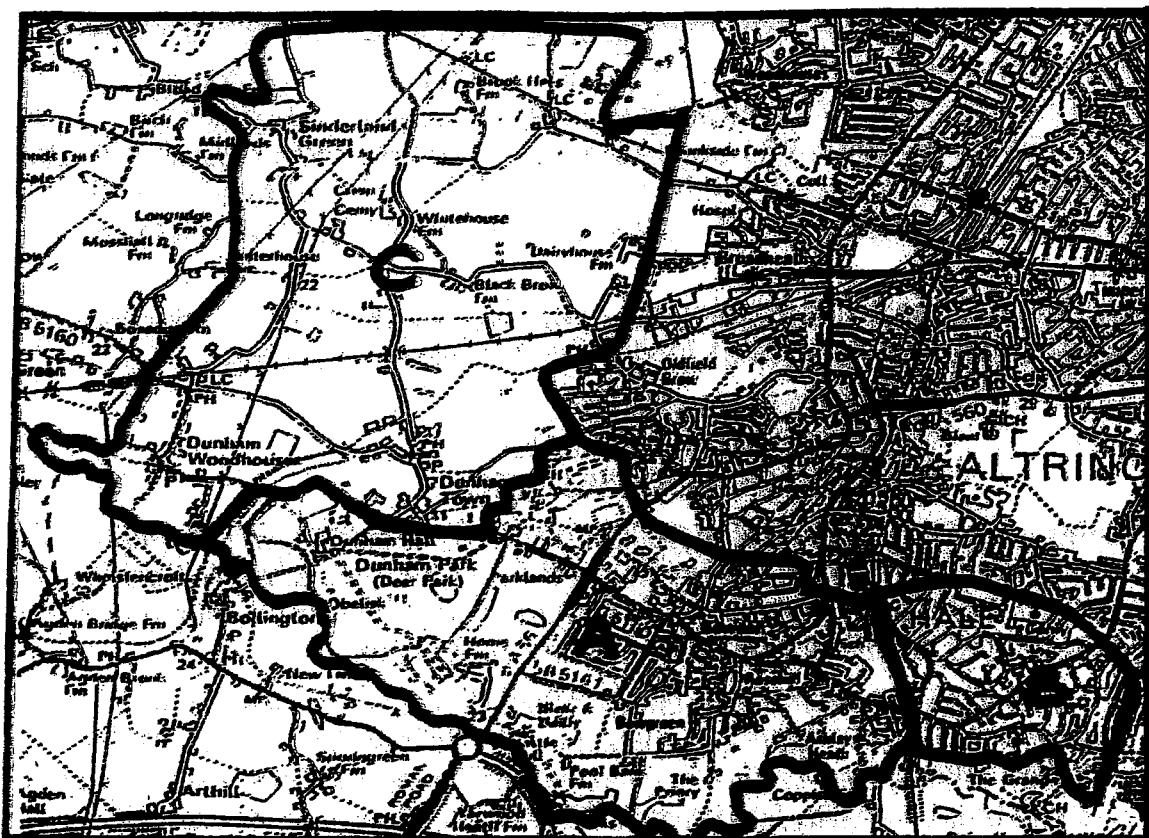
1. Children in the care of the local authority.
2. Children with exceptional social and/or medical reasons.*⁴
3. Children whose parents/carers are committed to the work and worship of St. Mary's Bowdon, St. Peter's Hale, or St. Mark's Dunham Massey *¹*⁵.
4. Children with a sibling already attending the school and expected to continue at the school in the following academic year *².
5. Children whose parents/carers are involved in worship at St. Mary's Bowdon, St. Peter's Hale, or St. Mark's Dunham Massey and who live in the catchment area of the school *³ *⁵.
6. Children whose parents/carers are involved in the worship of any Christian denomination and who live in the catchment area of the school *³ *⁵.
7. Children whose parents/carers are involved in the worship of a Christian denomination and for whom this is the nearest church of England school as measured using property co-ordinates provided through a combination of the Trafford Local Land and Property Gazetteer (BS7666) and Royal Mail Postal Address Information.*³ *⁵.
8. Other children living in the catchment area
9. Other children

Where more than one application for admission fulfils the same criterion, the priority for admission will be determined by the shortest distance between the front door of the child's residence (including flats) to the main entrance of the school as measured using property co-ordinates provided through a combination of the Trafford Local Land and Property Gazetteer (BS7666) and Royal Mail Postal Address Information.

Supplementary Information – Over-subscription Policy

- *1** Committed to the work and worship involves additional activities to support the work of the Church as well as regular attendance at worship (at least twice a month for the past six months) in roles recognized officially by the PCC.
- *2** Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child should be living in the same family unit at the same address.
- *3** By involved in the worship we mean attendance at worship at least twice a month for the past six months. A Christian denomination is a church listed on the "Churches Together" website (www.churches-together.net).
- *4** Professional supporting evidence from e.g. A doctor, psychologist, social worker is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why Bowdon Church School is the most suitable school and the difficulties which would be caused if the child had to attend another school.
- *5** A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to the 'parent's attendance at church' it is sufficient for just one parent to attend.

MAP OF THE SCHOOL'S CATCHMENT AREA



The School's Catchment Area comprises:

The parishes of St. Mary's, Bowdon (A)
 St. Peter's, Hale (B) and
 St. Mark's, Dunham Massey (C)

Publishing the Admissions Policy

The Admissions Policy is available at the School Office and on the School Website www.bowdoncs.com.

From 1st March 2007, Bowdon Church School is required to send a copy of this policy to other local admission authorities. In consultation with Trafford admissions, the governors have determined these admission authorities as follows:

Trafford Education Admissions

Warrington Education Admissions

Altrincham Grammar School for Boys
Altrincham Grammar School for Girls
Blessed Thomas Holford High School
Loretto High School
St. Ambrose College
Wellington High School

Altrincham CE Primary
Little Bollington Primary
St. Vincents Infants
St. Vincents Juniors

For additional information regarding admissions to Voluntary Aided Church Schools please visit the Chester Diocese Website at <http://www.chester.anglican.org/>

Appendix 2 – Applications Received for September 2009 Reception

Categories	1	2	3	4	5	6	7	8	9	10	Total
No of Children	0	1	19	31	13	9	3	0	26	52	154

- ❖ Category 10 relates to applicants that did not supply an Additional Admissions Information Form.
- ❖ How many applicants were successful in each category also depends on the preference expressed by applicants.